



Income Tax Return Preparation Checklist

2017

Checklist E - Motor Vehicle

Vehicle Details:

1. Make	
2. Model	
3. Engine capacity (cc)	CC
4. Registration No.	
5. Original Cost		\$.....
6. Do you have a current log book? <small>Review every 4 years</small>		Yes No
IF NO		
7. Business kilometres travelled during the year	km
IF YES		
8. Log book start date	/...../.....
9. Log book finish date	/...../.....
10. Business percentage	%
11. Odometer reading - start of tax year	km
12. Odometer reading - end of tax year	km
13. Has your business use varied by more than 10%		Yes No

Expenses:

14. Fuel & Oil	\$.....
15. Insurance	\$.....
16. Services	\$.....
17. Repairs	\$.....
18. Rego	\$.....
19. Tyres/Battery	\$.....
20. Other	\$.....
21. Loan Interest <small>Please provide loan documents.</small>	\$.....
22. Lease payments <small>Please provide lease documents.</small>	\$.....